HOW TO APPLY FOR A MASTER'S DEGREE AT THE UNIVERSITY OF INSURANCE AND FINANCE?



PER ASPERA AD ASTRA
2002

- **NECESSARY DOCUMENTS**
- MASTER'S DEGREE

1. **Diploma for secondary education and application with grades**
2. **Diploma for higher education and application with grades**
3. **English language certificate (IELTS / TOEFL) or a successfully passed English language test at UIF**
4. **1 digital photo in passport size**
5. **Copy of passport**
6. **Completed online application form:** https://docs.google.com/forms/d/e/1FAIpQLSdm2ItJ9tRFksrhmAehlU4VkbvxCj330pWzZjEraVnNsL3mHA/viewform

Steps for application in a **Master's Degree**



1. CONTACT US

Contact us at **edu@uzf.bg**, describing the program you are applying for and attaching the original documents as files - **diploma for secondary education, diploma for higher education, copy of passport**.



2. WAIT FOR FEEDBACK

After we review the original documents, we will give you feedback on whether you can apply to us. After that, the application procedure begins.



3. DOCUMENTS

You must provide us with a diploma for completed secondary education - translated into Bulgarian, legalized, and with an apostille, in case the country from which the student is from requires it + diploma for higher education with application with grades - translated into Bulgariand, legalised, and with apostille. You also need to send a copy of your passport and 1 digital passport-size photo. These documents must be sent to us by email (PDFs).

If you wish, you can also use our translators to fully cover the translation and legalization process. These are services that are paid in full depending on the number of documents/pages.

Steps for application in a **Master's Degree**



4. ONLINE FORM

Filling out an online application form: https://docs.google.com/forms/d/e/1FAIpQLSdm2ItJ9tRFksrhmAehlU4VkbvxCj330pWzZjEraVnNsL3mHA/viewform



5. VERIFICATION OF THE DOCUMENTS

After we receive the full set of documents, we send them to the relevant institutions in Bulgaria for verification - firstly in NACID and after that in the Ministry of Education. After receiving the certificate from the Ministry of Education and Science that the candidate is eligible to start the studies.



6. FINALIZING THE PROCEDURE

Preparation of an educational contract and payment of the annual educational fee. After this step, the candidate can start the D visa procedure in the embassy.

- The whole procedure from step 3 to step 6 takes 3-5 months.

Application fee - 230 EUR
Preparatory economics semester (enrolled by candidates with previous non-economic education) - EUR 1100

Master's Programs with teaching in English:

- **Business Management and Marketing**

Semester fee: ***1950 EUR***

- **International Banking and Finance**

Semester fee: ***3425 EUR***

IMPORTANT: The program starts with a minimum number of 15 enrolled students.



Do you have any questions?

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