

BACHELOR'S



HANDBOOK

OF THE STUDENT-CANDIDATE

UNIVERSITY OF INSURANCE AND FINANCE



- NECESSARY DOCUMENTS
- DEADLINES



→ Detailed information about the admission procedure and the necessary documents for Bachelor's degree, you can learn more at:

- <https://uzf.bg/uploads/files/8571/BA%20DEGREE%20-%20STEPS.pdf>



If you need assistance, write to us at **edu@uzf.bg**

Regular intake for bachelor's degree:

October 1 - May 31 of the respective year

- The academic year starts on October 1 of each year



- PERIOD OF STUDY
- FORMS OF STUDY



PERIOD OF STUDY

→ 4 years (a total of 8 semesters for the entire period of study)

FORMS OF STUDY

-
- Full-time
 - Distance learning





If you are studying
full-time



- It is important to attend classes.
- Your attendance is recorded by the lecturers.
- When the learning process is online, you must log in to the Google Meet electronic platform and type "here" in the chat after the lecture recording is turned on. This way, you register your presence.
- If you still have to be absent, you should know that 50% attendance at lectures and exercises is mandatory.

Important!

- If you do not have at least 50% attendance, you cannot take the exam in the regular, and remedial session.



If you are studying remotely



- The requirement for lecture attendance does not apply.
- However, you will have access to all lectures of your colleagues from full-time education.
- Your ongoing assessment in all subjects will take place within a certain period of time. Follow the information in your Moodle profile and your UIF's email.



BACHELOR'S PROGRAMS



- Business management and marketing - EN



INTERNATIONAL COLLABORATION WITH UNIVERSITIES



A strategic partnership with **Coburg University of Applied Sciences and Arts, Germany**, allowing students in bachelor's programs to graduate with degrees from both universities within four years.



Students can enroll in Coburg from their second year at UIF. This partnership allows students to study in the Bachelor's program in “**Business Administration**”.



Full-time and online forms of learning.



INTERNATIONAL COLLABORATION WITH UNIVERSITIES



International Combined Program (ICP) - a unique opportunity to complete integrated education by obtaining a bachelor's degree from UIF and a master's degree from Luiss Guido Carli University, Rome, Italy.



The program offers an innovative five-year educational path that includes three years of undergraduate study at UIF, followed by two years of master's study at LUISS.



This partnership allows students to continue their studies in prestigious master's programs such as "Economics and Finance", "Corporate Finance", "Marketing", "Management", etc.



STUDENT DORMITORIES



All students will be able to use the dormitories, regardless of their educational and qualification level.



UIF has partnerships with several student accommodation organizations: **Kitchen59** and **UniDorm**



UIF also offers the opportunity for accommodation in a state student dormitory.



Online dormitory application form:
<https://forms.gle/F52Cfx7K9LY8usCq8>



For more information about the dormitory application process:

- studentcouncil@uzf.bg
- edu@uzf.bg



You can count on us!

UNIVERSITY OF INSURANCE AND FINANCE

edu@uzf.bg